## PROCEDURE 1410.03 Issued January 1, 1994

SUBJECT: Telecommunications consulting.

APPLICATION: Executive Branch Departments and Sub-units.

PURPOSE: To establish consistent procedures for requesting assistance in determining the

most cost effective and efficient use of State telecommunications resources (e.g.,

"800" and "900" services, ACD Groups, Equipment, Features).

CONTACT AGENCY: Department of Information Technology (DIT)

Infrastructure Services

Telecommunications & Network Management

TELEPHONE: 517/373-0785

FAX: 517/373-0303

SUMMARY: Consulting services may be required when an agency is moving, adding, or

changing telecommunications services.

APPLICABLE FORMS: None.

PROCEDURES:

Site/Agency Coordinator:

• Contacts Telecom & Network Management to request consulting services as needed.

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